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25 YEAR RE-REVIEW

16 July 1953

MEMORANDUM FOR: Deputy Director of Training (General)

FROM: Chief, Plans & Policy Staff

SUBJECT: Weekly Activities Report - period - 10-16 July 1953

1. Project 51-26, Briefing of Service Attaches. At a meeting called *by the AD/IC at the request of this office on 13 July*, it was concluded that the responsibility for briefing of service attaches within the Agency should be transferred from the Office of Training to appropriate offices within the DD/I complex. Specifically, the AD/CD would be responsible for determining the duty assignments, departure dates, and identity of service attaches accredited to the various countries, and notify all DD/I offices as to when such attaches would be available for specialized briefings within the Agency. The AD/IC has accepted temporarily responsibility for coordinating arrangements necessary in order that the several office interests in specialized briefings can be met with the least amount of inconvenience to the offices concerned and to the attaches. The Office of Training will continue to coordinate arrangements whereby the Agency participates in the training programs conducted at the Strategic Intelligence School and the Naval Intelligence School. In those instances where attaches have been designated who have not attended the Strategic Intelligence School or the Naval Intelligence School, the Office of Training may be required to offer general briefings on the organization, mission and functions of CIA in order to round out the background of information needed by the attaches to make their specialized Agency briefings more meaningful. All parties concerned with this problem appeared to be satisfied with this solution. Subsequent to a determination by the AD/IC as to the proper place for the coordinating function in arrangements for briefing, a new regulation will be written relieving OTR of this responsibility.
2. Project 52-37, Collection Manual. Writing resumed on intermittent basis. Earlier contacts with *Executive Officer of OCD, 25X1* have led to conferences with *Jr., Chief of Intelligence* and Source Analysis, OO/C. The one session thusfar opened to give *25X1* some information he wanted but developed into a means for *25X1* getting needed Manual material on OO/C. *showed cordial interest in the Manual and plans to visit OTR in order to become more fully acquainted with it.*
3. 52-41, Training Liaison Officers. Memoranda of record for July TLO meetings forwarded to front office under separate cover. SPP now in process of follow-up on these meetings and initial preparation for the next series of meetings scheduled for 25, 26, and 28 August.

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4. Project 53-13, Glossary of Intelligence Terminology. DD/TR(G) and D/TR have approved material prepared as a means to getting suggestions for improvements and the general proposition of moving toward publication as an Agency Handbook. S/PP will therefore proceed in the necessary dealings with [ ] office. Delivery of 250 copies of the first tentative edition, a sort of private printing, is scheduled for 17 July but may be delayed until 20 July. Meanwhile, plans are being made to consult with representatives of the DD/P complex in such fashion as to preserve satisfactory relations with them in regard to the glossary project.

5. Project 53-25, 1954 Budget. S/PP finishing up the TR(G) Budget narrative. Part of the statement has been approved by DD/TR(G) and is being prepared in final form for D/TR. This will be accomplished this week.

6. Project 53-36, Selection of Professional Personnel. Project completed. TR(G) comments forwarded this date for processing to the Professional Selection Panel.

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7. Project 52-19, Revision of CIA Regulation [ ]. Draft of this regulation transmitted to [ ] for informal coordination with I&SO. Draft also approved by DD/TR(G). After completion of coordination with I&SO and DD/P, regulation will be forwarded to D/TR for approval.

8. Project 53-3, Training Bulletin. Remarks of Allen Dulles approved by D/TR and sent out for reproduction on Friday last. Bulletin should hit the streets late this week.

9. The following projects are in process:

Project 53-6, CIA Regulation on Management Training.

Project 53-1, CIA Regulation on Language Training.

Project 53-7, CIA Regulation on Junior Officer Program.

Project 53-11, CIA Regulation on Processing of Personnel into the Armed Forces

Project 53-29, JOT Program.

Project 53-32, OTR Regulation on Training Evaluation.

Project 53-28, Policies Governing Training at Non-CIA Facilities.

Requirements for training at non-CIA facilities. As a result of a meeting between the Director of Training and the Director of the Foreign Service Institute, two sessions were held with Mr. William T. Sandalls, FSI, [ ], Language Area Division;

[ ] attended the second session to determine the capabilities of FSI to meet some of the external language and area training requirements. While these conversations were exploratory in nature, general guides on the security aspects of training at FSI were discussed and the nature of the programs in terms of staff, instructors, and outside area specialists was considered in the light of security problems as well as substantive problems. With the information Mr. Sandalls now has he plans to

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prepare a proposal for the Institute to the Agency which will include course content, method of instruction, starting dates, student capacity, security measures, and costs to the Agency for the programs to be undertaken.

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